



JOB SCHEDULE BASICS

You do not need to actively manage or manipulate most of your schedule dates for your Jobs in production.

1



Releasing Jobs when material is available will update the **Job Finish date** automatically

(Released date + Job Days = updated Job Finish date)

Released Date



May 1

+

Job Days



10 Days

=

Job Finish Date



May 11

Released date + Job Days = Updated Job Finish date

2



The **Job Finish date** is your **supply date target** and will be achievable for most scenarios based on your **Job Days** allocation.



Job Finish Date

= Supply Date Target

3



Sequences in your Work Center Schedule will be listed in priority order.

It is calculated as follows:



-



=



Shop Days to Required

Total Remaining Sequence Days

Priority

Example Priority Order

1 Job A – Priority 15

2 Job B – Priority 8

3 Job C – Priority 3

Shop Days to Required – Total Remaining Sequence Days = Priority

4



If you have a **projected negative quantity** for an item before its **Job Finish date**, the **Job Required date** will automatically get moved inward.

Projected Negative Qty



Job Required Date Moves Inward

Higher priority in Work Center Schedule queues gets you back on track.

5



If your reality in your shop indicates that you will not be making your supply date target, you can manually update your **Job Finish date** outward.

Current Job Finish Date



Manually move outward as needed

Updated Job Finish Date



KEY TAKEAWAY

Let the system manage your dates. Intervene **only** when reality in the shop requires an outward adjustment.



YOUR RESPONSIBILITY

Monitor, communicate, and **act when needed** to keep your shop and customers on track.